

1. Introduction

G Suite for Education is a suite of free Google tools and services that are tailored for schools and homeschools. It is available globally to all educational institutions that qualify.

2. G Suite for Education in UniMAP

Digital Management & Development Centre will migrate the current Staff Email (Zimbra Collaboration Suite) to Gmail (which is part of G Suite for Education). In this new Staff Email (Gmail), UniMAP Staff will get the following features:

- a. Unlimited Quota for Gmail
- b. Unlimited Google Drive
- c. Google Calendar
- d. Google Docs, Sheets and Slides
- e. Google Forms

3. UniMAP Student Email

UniMAP Student Email will be using Gmail as our default email system. We (Digital Management & Development Centre) already prepared all the user accounts in Gmail. Email address of the users remain same as before. User email address will use: example (**sameusername@studentmail.unimap.edu.my**).

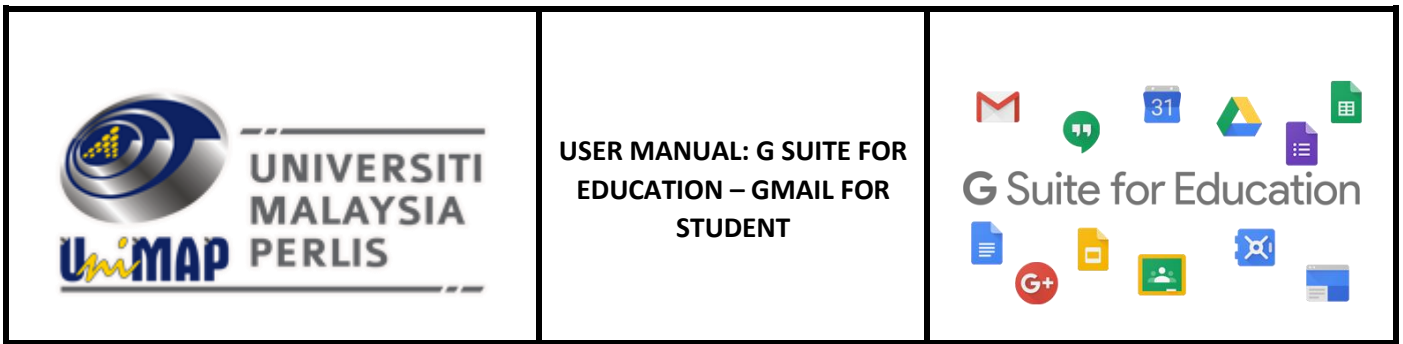
Your password is your Student Matric Number.

EXAMPLE OF USERNAME & PASSWORD

User name: s124567891@studentmail.unimap.edu.my

Password: MatricNumber

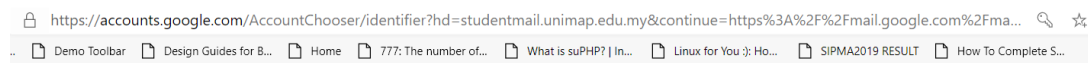
URL : <http://mail.google.com/a/studentmail.unimap.edu.my> @ <https://studentmail.unimap.edu.my>



4. First Time Login

Login to <http://mail.google.com/a/studentmail.unimap.edu.my>

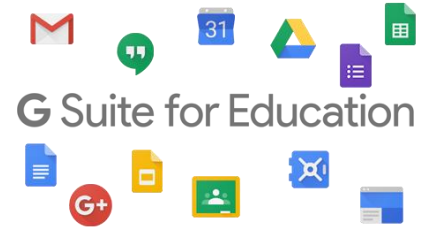
- 4.1 Username : <your full e-mail address> (example: s124567891), @studentmail.unimap.edu.my.
For **POSTGRADUATE STUDENT**, please use your current username.
Select **Organisational G Suite Account** if asked by Google during login process



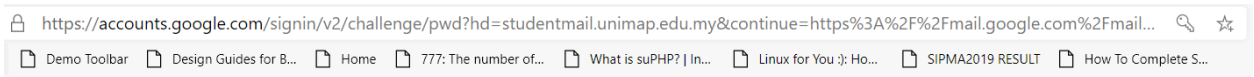
English (United Kingdom) Help Privacy Terms



USER MANUAL: G SUITE FOR EDUCATION – GMAIL FOR STUDENT



4.2 Password : < Please use your Matric Number >

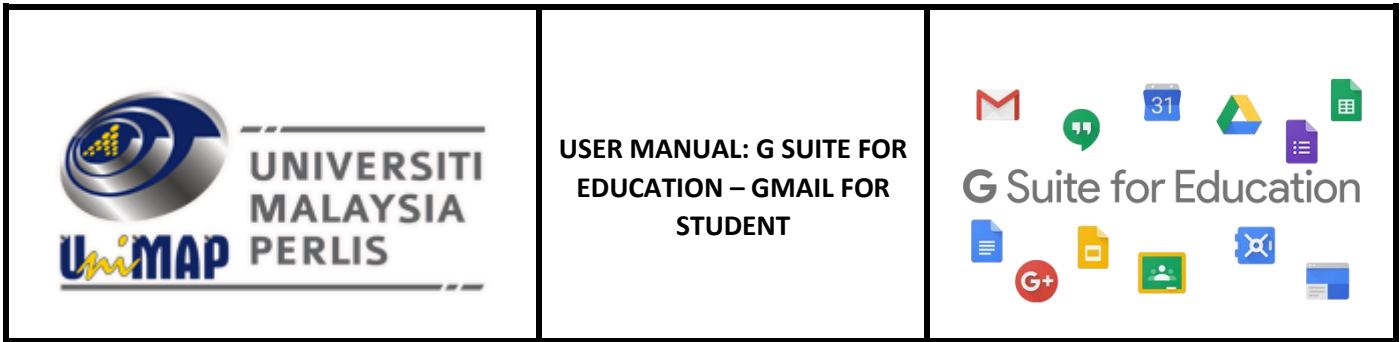


Google

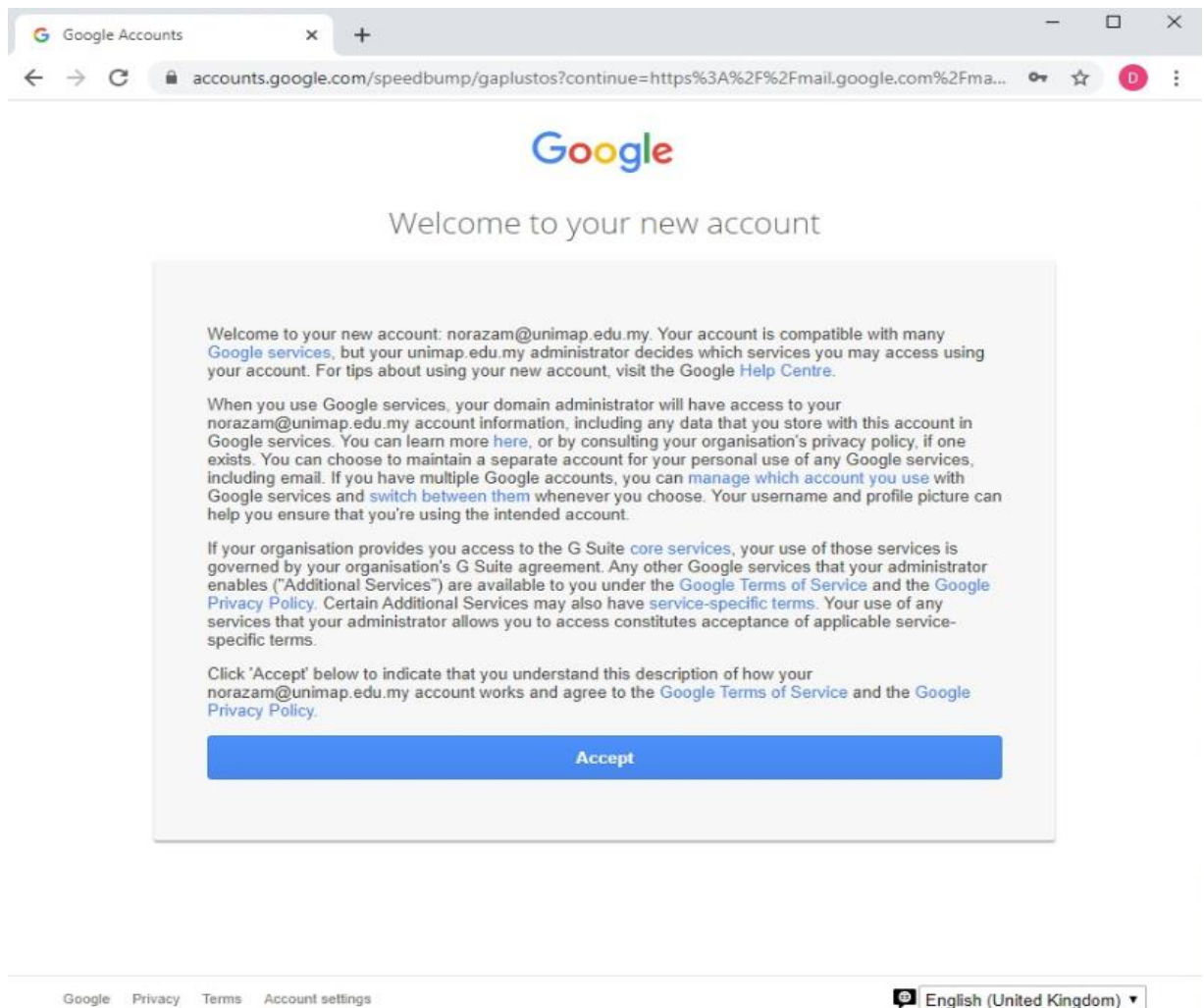
Welcome

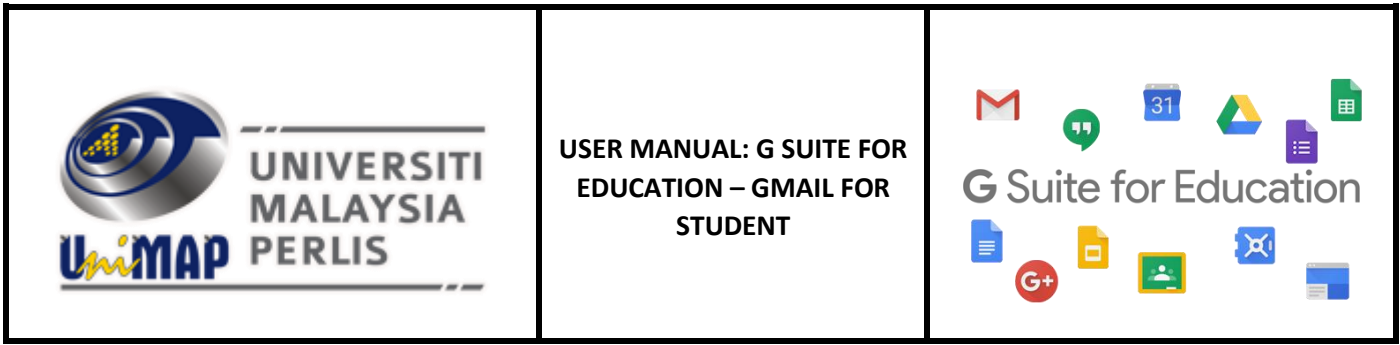
Enter your password

[Forgot password?](#)



4.3 Please read and click I accept and continue to my account.





4.4 You are now successful login to your new UniMAP Student Email powered by G Suite for Education

